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| UTAH TRANSIT AUTHORITY | | | |
| RIDESHARE/VANPOOL FORD PREVENTATIVE MAINTENANCE INSPECTION LIST | | | |
| VEHICLE UNIT NUMBER: | | MILEAGE: | |
| DATE OF SERVICE: | | LAST 6 OF THE VIN: | |
| CONTRACTOR NAME: | | LICENSE PLATE NUMBER: | |
| MECHANIC NAME: | | INVOICE NUMBER: | |
| | | UTA APPROVAL (NAME): | |

INDICATE IN SLOT to indicate whether an item was okay, adjust, and/or repairs are needed. Using As Labeled: ✓ = Okay – Item checked is ready for service; X = Adjust – Item checked has been replaced and is ready for service. 0 = Repairs needed – Any items requiring repair

“E” Service Inspection

(5,000 Miles or Six-Months whichever comes first)

- ___01. Change Engine Oil & Replace Oil Filter (**OEM or equivalent**)
- ___02. Fill & Check Engine Oil Fluid
- ___03. Lubricate ALL Chassis & Steering Linkages
(Ball Joints, Steering Linkage Equipped with zerk fittings)
- ___04. **Rotate & Inspect Tires for Wear**
- ___05. Check ALL Lug Nuts (Torque to OEM specifications.)
- ___06. **Check and record tire Pressure (Including Spare)**
- ___07. Check & top Off Listed Fluids & Levels using OEM recommended fluids
- ___08. Brake Fluid: (**If low, notify UTA**)
- ___09. Coolant Level
- ___10. Coolant Protection Level: _____ °F
- ___11. Automatic Transmission Fluid
- ___12. Power Steering Fluid
- ___13. Windshield Washer Fluid
- ___14. Differential Fluid Level: SAE 75W-140 Synthetic
- ___15. Check Heating & A/C Operations, Switches & Temperature Controls
- ___16. Check Instruments & Dash Lights for Operation
- ___17. Safety Equipment Checks: Horn & Seat Belts
- ___18. Check: Exterior Lights, Turn Signal & 4 Way Hazards Warning Lights
- ___19. Check Wiper Operation & Blade Condition
- ___20. Check Washer Operation & Spray Patterns
- ___21. Check Battery terminals & Charging Voltage, Voltage Reading
- ___22. Inspect Engine Air Filter Element (Replace as necessary)
- ___23. Inspect Serpentine / Accessory Belts
- ___24. Inspect Engine/Transmission & Differential for leaks
- ___25. Inspect Fuel System for Leaks
- ___26. Inspect All Coolant Hoses for Leaks and Wear
- ___27. Parking Brake Operation
- ___28. **Check and record Brake Lining/Pad Wear**
- ___29. Caliper Condition
- ___30. Rotor Condition
- ___31. Brake Hoses & Lines for cracks or Leaks
- ___32. Inspect Driveline & U-Joints for Wear
- ___33. Check Exhaust System for Leaks or Broken Hangers
- ___34. Inspect Suspension, Steering, Torsion Bars, Shocks for Wear
- ___35. Lubricate door locks (WD-40 Spray)

30,000 MILE “D” Service Inspection
(Also Includes “E” Service)

- ___39. Replace fuel filter (if applicable)

60,000 MILE “C” Service Inspection
(Also Includes “D” and “E” services)

- ___40. Change transmission fluid and filter
- ___41. Replace Serpentine Belt / Accessory Belts (as required)

90,000 MILE “B” Service Inspection
(Also Includes “D” and “E” Services)

- ___42. Replace Spark Plugs
- ___43. Change Rear Differential Fluid
Using SAE 75W-140 Synthetic
- ___44. Replace coolant (as per OEM specs)

Please record Tire Pressure, Tread depth and brake pad measurement at every maintenance service.

| | |
|-----------------------------|---------------------------|
| <u>Tire Pressure</u> | <u>Tread depth</u> |
| LF _____ RF _____ | LF _____ RF _____ |

| | |
|-------------------|-------------------|
| LR _____ RR _____ | LR _____ RR _____ |
|-------------------|-------------------|

Brake pad measurement

| | |
|-------------------|-------------------|
| LF _____ RF _____ | LR _____ RR _____ |
|-------------------|-------------------|

Important!!!
Is there a current **registration and insurance card** in the van YES NO

If “NO” please notify UTA Vanpool Maintenance Representative

UPDATE MAINTENANCE REMINDER STICKER TO 5,000 MILES OR EVERY SIX-MONTHS