

UTA

Utility Crossing / Minor Property Use License Procedure

As of 2-13-2014

This procedure is intended for the individual or business entity that needs to install and maintain facilities (utility lines, minor general property uses, etc.) across, over, or under UTA property or track corridors. Upon granting of license, Licensee should be prepared to pay a one-time fee for its use, and occupation of UTA property, as well as any flagging or special inspection deemed necessary for construction.

1. The review-approval process for the License will begin once UTA has received from applicant all of the following items:
 - a. A completed License Application. (*Applications may be obtained via E-mail, fax or mail, by contacting UTA property administrators at (801) 237-1995.*)
 - b. A \$1,000 administrative fee made out to Utah Transit Authority.
 - c. A written summary of the License desired.
 - d. An area map identifying the portion of the property / corridor to be encumbered.
 - e. An engineered drawing (Plan and Profile) that includes the following:
 1. The location and dimension of the UTA property / corridor.
 2. The location and dimension of any adjacent streets.
 3. The location of the centerline (or footprint) of the proposed facility.
 4. The length and depth/height of the conduit or other facility.
 - *UTA conduit depth and casing requirements, as measured from the **lowest** point on UTA's right of way: Steel = 8-10 feet, PVC or HDPE = 11 or more feet. ***Please Note: The depth requirements could change depending on location****
 - *UTA facility height requirement: Frontrunner measured from top of rail is a min. of 23.5', Light Rail measured from top of Catenary Wires is a min. of 10' above the wire.*
 5. The type, size and thickness of the conduit/pipeline and/or the specific type, size and voltage or fiber count etc. of wireline.
 - f. Means and measures to be taken to protect the UTA corridor and safety of workers and equipment during construction
 - g. Construction schedule of the work to be completed.
2. Application materials may be mailed or delivered to:

Property Administrator
Utah Transit Authority
669 West 200 South
Salt Lake City, UT 84101

OR

Applicant may request a meeting with UTA property staff to deliver the application materials and introduce or clarify the request.

3. The customary time for UTA staff to review, approve, create and execute a minor property use or right-of-way "crossing" license agreement is approximately 8 weeks (from the day that an acceptable drawing is received). If this time frame does not meet the applicant's needs, accommodations for expedited processing may be considered and granted for an additional fee of \$2,500.