



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
July 31, 2019**

Board Members Present:

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens and members of the media.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 9:02 a.m. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Lamount Worth, UTA Video Security Administrator, for a brief safety message.

Public Comment Period. Bob Biles, acting in the capacity of secretary to the board, read an online comment received from George Chapman. The comment is attached as an appendix to the minutes.

Approval of July 17, 2019 Board Meeting Minutes. A motion to approve the July 17, 2019 Board Meeting Minutes with a minor correction on page 2 to appropriately number Resolution R2019-07-02 (instead of R2017-07-02) was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Agency Report. Steve Meyer, UTA Interim Executive Director, noted that UTA was not awarded a no-lo grant for additional electric buses. He said construction plans for the new bus bays near the Union Building at the University of Utah are 90% complete with construction scheduled to

commence on August 5. He then spoke about support the agency provides to first responders in emergency situations.

Discussion ensued. Questions on end of line arrangements at the University of Utah and whether first response support is reimbursable were posed by the board and answered by Mr. Meyer.

Financial Report – June 2019. Bob Biles, UTA Chief Financial Officer, was joined by Eddy Cumins, UTA Chief Operating Officer. Mr. Biles reviewed the June 2019 Financial Report, which included the financial dashboard, sales tax collections, expense variance by mode, and expense variance by type. Discussion ensued. Questions on ridership trends, parts inventory, and parts failures were posed by the board and answered by staff.

Chair Christensen noted the next five resolutions on the agenda were discussed in previous open meetings, including meetings of the Advisory Council, as appropriate.

R2019-07-03 Resolution Adopting Board Policy 4.1 – Fares.

A motion to approve R2019-07-03 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-07-04 Resolution Approving the Midvalley Connector Bus Rapid Transit Project Locally Preferred Alternative. Chair Christensen noted that the resolution identifies the route but not the capital funding associated with the project.

A motion to approve R2019-07-04 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-07-05 Resolution Approving a Second Amendment of the Authority's 2019 Budget (Capital Projects).

A motion to approve R2019-07-05 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-07-06 Resolution Approving a Third Amendment of the Authority's 2019 Budget (Operations Reallocation).

A motion to approve R2019-07-06 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

R2019-07-07 Resolution Revising the Authority's GRAMA Fee Schedule.

A motion to approve R2019-07-07 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-07-08 Resolution Approving the August 2019 Change Day Title VI Equity Analysis.

Andrew Gray, UTA Civil Rights Compliance Officer for Title VI & Disadvantaged Business Enterprises, delivered a presentation on the Title VI analysis performed in advance of the August 2019 change day. He noted the analysis did not identify any disparate impacts on or disproportionate burdens to minority populations. Discussion ensued. Questions on minority percentages, outreach with populations affected by route changes, and efforts to obtain public feedback on route changes were posed by the board and answered by staff.

A motion to approve R2019-07-08 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-07-09 Resolution Authorizing Establishment of an Employer-Paid Defined Contribution 401a Retirement Plan. Kim Ulibarri, UTA Chief People Officer, highlighted key considerations in establishing the 401a retirement option. Specifically:

- The UTA Advisory Council established a defined contribution plan as an alternative retirement option for the UTA Board of Trustees.
- This benefit option, if selected by the employee, is an alternative to the defined benefit pension plan. Participants cannot be enrolled in both plans.
- The Advisory Council established the plan with a 15.5% employer contribution rate after reviewing similar plans from other public agencies with average contribution rates ranging from 14.2% to 15.9%.
- The UTA Board of Trustees has extended the optional benefit to the executive positions within UTA to attract candidates to these positions that are generally more susceptible to at-will provisions of employment.

Discussion ensued. Questions clarifying the difference between a defined benefit and defined contribution plan and the possibility for vested employees who advance to the executive level to switch from a defined benefit to a defined contribution plan were posed by the board and answered by Ms. Ulibarri.

A motion to approve R2019-07-09 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

R2019-07-10 Resolution Approving the Execution of an Interlocal Agreement with the Utah Department of Transportation for Transfer of Tax Revenues to UTA. Mr. Biles explained the legislative history associated with the tax revenues referenced in the resolution.

A motion to approve R2019-07-10 was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

R2019-07-11 Resolution Authorizing Execution of Lease-Purchase Agreements for Transit Vehicles. Mr. Biles summarized the resolution, which authorizes the lease-purchase of vanpool, paratransit, and bus vehicles. Discussion ensued. A question on interest rates was posed by the board and answered by Mr. Biles.

A motion to approve R2019-07-11 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Contracts, Disbursements, and Grants.

Contract: Ogden-Weber BRT Design (Jacobs Engineering). Mary DeLoretto, UTA Acting Chief Service Development Officer, described the contract, which is for the final design of the Ogden-Weber bus rapid transit (BRT) project. Discussion ensued. Questions on local funding and subcontracts included in the contract were posed by the board and answered by Ms. DeLoretto.

A motion to approve the contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Change Order: TIGER Phase 2 Amendment 9 – GREENbike Expansion (Granite). Ms. DeLoretto was joined by Heather Bening, UTA Project Manager II. Ms. DeLoretto explained the change order, which is for the construction of seven new GREENbike bike share stations in Salt Lake City and South Salt Lake. The project is part of the Transportation Investment Generating Economic Recovery (TIGER) program of projects. It was noted that no UTA funds were included in the local match for this project. Discussion ensued. Questions on the contract total and timeline for implementation were posed by the board and answered by staff.

A motion to approve the change order was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

Revenue Contract: Educational Pass Agreement (Weber State University). Monica Morton, UTA Fares Director, described the three-year education pass agreement with Weber State University, which will provide 20,000 authorized users with a premium transit pass. Discussion ensued. A question on equity with pass programs with other higher education institutions was posed by the board and answered by Ms. Morton.

A motion to approve the revenue contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Disbursement: Light Rail Parts Inventory (Siemens). Mr. Biles explained the purpose of the disbursement, which is for payment on invoices generated as part of UTA's supply chain forecasted inventory strategy for light rail parts. Discussion ensued. A question on the possibility of devising parameters for authorizing these types of expenses was posed by the board and answered by Mr. Biles.

A motion to approve the disbursement was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

Grant: Federal Transit Administration FY2019 Integrated Mobility Innovation (IMI) Development Grant. Mr. Meyer indicated the purpose of the grant would be to deploy a Phase 2 autonomous shuttle pilot project. The project objectives include fully integrating the shuttle service with the UTA transit network and testing a no-operator/host shuttle.

Discussion Items.

2020 Budget Transit Financial Plan, Budget Assumptions, and Targets. Mr. Biles was joined by Mr. Cumins. Mr. Biles delivered a presentation on the July 2019 Transit Financial Plan (TFP). He compared changes between the January 2019 TFP and the July 2019 TFP and budget targets between 2019 and 2020. Discussion ensued. Questions on the budgetary pinch point projected for 2021, 5% sales tax growth assumption, composition of state of good repair expenses, inclusion of expenses for express bus on the Mountain View corridor, early debt retirement, bonding, assumptions for 2020 budget, the ability to test "what-if" scenarios in the TFP, and administration costs were posed by the board and answered by staff.

Chair Christensen called for a brief recess at 10:44 a.m.

The meeting resumed at 10:51 a.m.

UTA Open Data Portal. Jonathan Yip, UTA Senior Manager of Operations Analysis & Solutions, was joined by Nichol Bourdeaux, UTA Chief Communication & Marketing Officer, and Somerset Ellis, UTA GIS-Asset Administrator. Mr. Yip spoke about the purpose of, information available through, and possible uses of the UTA Open Data Portal. The portal will be launched sometime in the fall of 2019. Discussion ensued. Questions on current accessibility to and services included in the portal were posed by the board and answered by staff. Chair Christensen recommended making the portal accessible from the UTA website home page, educating local technical advisory groups, and working with the metropolitan planning organizations to provide layered access to the data. Trustee Millington suggested improved branding for the portal. Trustee Holbrook suggested targeting the Utah League of Cities & Towns annual meeting for a launch date.

GREENbike Program. Ms. DeLoretto was joined by Ben Bolte, GREENbike Founder & Director. Mr. Bolte provided information on GREENbike's background, its history with UTA, its future plans, and benefits GREENbike provides to UTA. Ms. DeLoretto then spoke about the transit benefits of UTA's partnership with, and the agency's commitment to GREENbike. Discussion ensued. Questions on GREENbike expansion into other communities, consideration of high-density areas as a potential market, and location of current maintenance facilities were posed by the board and answered by Mr. Bolte and Ms. DeLoretto.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, August 7, 2019 at 9:00 a.m.

Closed Session. Chair Christensen stated there were matters to be discussed in closed session related to collective bargaining. A motion for a closed session was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board moved into closed session at 11:27 a.m.

Open Session. A motion to return to open session was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously and the board returned to open session at 12:15 p.m.

Adjournment. The meeting was adjourned at 12:16 p.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/549031.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.

APPENDIX

Online Public Comment to the Board of Trustees of the Utah Transit Authority (UTA) Board Meeting July 31, 2019

Received July 30, 2019:

I would appreciate reading these into the record at Wednesday's meeting:

I am against spending \$45 million for the Mid Valley BRT for 2200 passengers a day since it may remove lanes of traffic that could handle 10,000 vehicles a day from a road that is already congested

I am against charging fees for basic information from UTA since it discourages public engagement.

I am against the equity analysis since I believe the westside of SLC is not getting timely service that the east side gets due to zig zags, turns and going in circles. Equity analysis should include time to go downtown.

I urge UTA to add a Green Bike station at the end of the S Line to allow more use from Central Pointe. Tourists use Green Bike downtown and the Parleys Trail to Bonneville Shoreline Trail could be a tourist destination. And Sugar House developers pay funds to Bike Share to lower parking requirements.
