



**Report of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
October 25, 2017**

Board Members Present:

Robert McKinley, Chair	Alex Cragun
Greg Bell, Vice Chair (via telephone)	Karen Cronin
Sherrie Hall Everett, Vice Chair	Babs De Lay
Jeff Acerson	Charles Henderson
Cortland Ashton	Dannie McConkie
Gina Chamness	Brent Taylor
Necia Christensen	Troy Walker

Board Members Excused/Not in Attendance: Jeff Hawker and Bret Millburn

Also attending were members of UTA staff, as well as interested citizens and media representatives.

Welcome and Call to Order. Chair McKinley welcomed attendees and called the meeting to order at 1:31 p.m. with eight voting board members present. The board and meeting attendees then recited the Pledge of Allegiance.

Safety Minute. Chair McKinley yielded the floor to Trey Ostby, UTA Manager of Security, for a brief safety message.

Item(s) for Consent. Consent items consisted of the following:

- Approval of September 27, 2017 Board Meeting Report
- August 2017 Financial Report and Dashboard

A motion to approve the consent agenda was made by Trustee Walker and seconded by Trustee Acerson. The motion carried by unanimous consent.

Trustees Ashton and Henderson joined the meeting at 1:34 p.m.

Chair McKinley mentioned that Trustee Bell was sworn in as a vice chair of the board at the October Finance & Operations Committee meeting.

Trustee Taylor joined the meeting at 1:37 p.m.

President/CEO Report. Jerry Benson, UTA President/CEO, delivered a report on the following topics:

- Pablo Martinez, UTA Senior Manager of Workforce Planning & Talent Acquisition, and Cherissa Alldredge, UTA Civil Rights Compliance Officer for ADA, were among several key contributors who accepted the 2017 Golden Key Award on behalf of UTA from Governor Herbert. This award recognized the work of the agency with employment of persons with disabilities.
- Tour of UTA facilities by Turkish delegation

General Public Comment Period. Public comment was given by Claudia Johnson and Jay Jensen, the latter of whom was representing Snowbird Corporation.

Trustee Cragun joined the meeting at 1:42 p.m.

Committee Updates.

Finance & Operations Committee. Trustee Acerson indicated the Finance & Operations Committee met twice during the month, with the second meeting focusing on the 2018 tentative budget.

R2017-10-01 – Tentative Approval of 2018 Budget. Mr. Benson delivered a presentation on the tentative 2018 budget covering vision; budget trends; key initiatives; operating revenues, expenses, and associated trends; and capital revenues, expenses, and associated trends.

Vice Chair Bell, who participated in the meeting via telephone, disconnected from the meeting at 2:15 p.m.

Public Comment. No public comment was given.

Board Action. Discussion ensued. Questions on bus technology, vanpool, compressed natural gas, the agency's financial trends, passenger revenue, the profitability of transit agencies worldwide, pension funding, headcount, surplus property, bonding, fares, and span of service were posed by the board and answered by Mr. Benson; Robert Biles, UTA Vice President of Finance; and UTA staff.

Chair McKinley asked if there were any board members who needed to recuse themselves from voting on this resolutions. No reasons for recusal were raised. A motion to approve resolution R2017-10-01 which allows the tentative budget to be released for public comment was made by Trustee Walker and seconded by Trustee Acerson. The motion carried by majority consent with ten aye votes, one nay vote from Trustee Taylor, and no abstentions.

Service & Customer Relations Committee. Vice Chair Everett stated the Service & Customer Relations Committee discussed the charters for two advisory entities to the agency.

R2017-10-02 – Citizens' Advisory Board Charter. Vice Chair Everett provided an overview of the purpose of the Citizens' Advisory Board (CAB) and summarized the charter. She added that Trustees Acerson and Christensen will work on behalf of the board to select the members of the CAB and bring their selections before the board for approval.

R2017-10-03 – Committee on Accessible Transportation Charter. Vice Chair Everett summarized the changes to the charter and reminded the board that the new charter was included in the meeting packet.

Public Comment. No public comment was given.

Board Action. Chair McKinley asked if there were any board members who needed to recuse themselves from voting on these resolutions. No reasons for recusal were raised. A motion to approve resolutions R2017-10-02 and R2017-

10-03 was made by Trustee De Lay and seconded by Trustee Cragun. The motion carried by unanimous consent.

Trustee McConkie left the meeting at 3:25 p.m.

Chair McKinley called for a brief recess at 3:25 p.m. The meeting resumed at 3:31 p.m.

Audit Review Committee.

Q3 2017 Audit Report. Trustee Walker shared that the Audit Review Committee summarized the Q3 2017 Report which included the following:

- Information Technology General Control (ITGC) Audit on UTA's Enterprise Resource Planning System
- Procurement Management Audit
- Purchase Card Compliance Audit

Trustee Walker noted that all findings in the audits have been or are currently being resolved and that any redactions in the published ITGC audit were made to protect security concerns. Questions were posed by the board and answered by staff. A motion to accept the audit report was made by Trustee Christensen and seconded by Trustee Henderson. The motion carried by unanimous consent.

Closed Session. No closed session was held.

Action Taken Regarding Matters Discussed in Closed Session. No closed session was held.

Other Business.

Next Meeting of the UTA Board of Trustees. Chair McKinley reminded the board that next month's board meeting will be held on November 15.

Adjournment. The meeting was adjourned at 3:41 p.m. by motion.

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[Video](#) and [audio](#) recordings of this meeting are posted online.