



Minutes of the Executive Committee (EXC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Monday, October 17, 2016
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

Robert McKinley, Chair
Sherrie Hall Everett, Vice Chair
Jeff Hawker, Vice Chair
Charles Henderson
Bret Millburn

Excused/Not in Attendance: All members were in attendance.

Chair McKinley called the meeting to order at 12:20 p.m. with five committee members present.

Chair McKinley then yielded the floor to Trey Ostby, UTA Manager of Security, for a safety message.

Action Items. No action items were discussed.

Executive Consent Agenda.

1. Approval of September 19, 2016 Meeting Report

A motion to approve the consent agenda item was made by Trustee Millburn and seconded by Trustee Henderson. The motion carried by unanimous consent with five aye votes.

Informational Items.

1. Transit-Oriented Development.
 - a. Steve Meyer, UTA Chief Development Officer, indicated that staff has prepared a presentation on the next phase of the transit-oriented development program reset and would like to deliver it at the board meeting. Chair McKinley requested the presentation be added to the board agenda.
2. Public Hearing Update.
 - a. Erika Shubin, UTA Manager of Public Relations and Marketing, summarized the public input effort to date on proposed changes to ski service and a change to route 500. She then asked that the public hearing update be added to the board agenda. Questions were posed by the EXC and answered by staff. Staff was asked to look into options for gaining public feedback on service changes through Open UTA.

Board Meeting Agenda Approval.

1. R2016-10-01: Submission of the Tentative 2017 Budget for Approval.
 - a. Trustee Millburn requested that Jerry Benson, UTA President/CEO, provide an update on questions received from the board related to the budget following last week's committee of the whole meeting. Mr. Benson responded. Trustee Henderson asked that more details on expenditures be included in the report to the board that will be given later this month. Chair McKinley requested that information on reserve funds be part of the budget presentation in board meeting. Trustee Millburn asked that any additional information requested by one trustee be provided to all trustees. Vice Chair Everett asked for more information on how the budget reflects a shift in focus from capital projects to service and operations. A motion to forward the resolution to the board agenda was made by Trustee Millburn and seconded by Trustee Everett. The motion carried by unanimous consent.
2. R2016-10-02: Interlocal Assignment Assumption & Consent Agreement – Mountain Accord to Central Wasatch Commission.
 - a. Chair McKinley summarized the resolution and yielded the floor to Jayme Blakesley, UTA General Counsel, for additional detail. A motion to forward the resolution to the board agenda was made by Trustee Henderson and seconded by Trustee Millburn. The motion carried by unanimous consent.
3. Monthly Financial Report for August 2017.
 - a. Robert Biles, UTA Vice President of Finance, presented the August financial dashboard and report.
4. State of UTA.
 - a. Mr. Benson requested that the State of UTA item be deferred to the November board meeting.
5. Travel to Winnipeg, Canada.
 - a. Staff is requesting that two employees be allowed to travel to Winnipeg, Canada, to perform a Federal Transit Administration-required inspection on the New Flyer pilot bus this coming February. One employee would stay in Winnipeg for a one-week duration and the other employee would stay in Winnipeg for a two-week duration.

The board meeting agenda was set as outlined in the EXC meeting.

Chair McKinley asked the EXC to consider some kind of committee structure, including potential committee of the whole meetings when warranted, to meet on an as-needed basis. He asked that the EXC be prepared to share their thoughts on this topic at the next board meeting.

Closed Session. Chair McKinley indicated there was a matter to be discussed in closed session relative to litigation. A motion to move into closed session was made by Trustee Millburn and seconded by Trustee Henderson. The motion carried by unanimous consent and the EXC moved into closed session at 1:00 p.m.

Open Session. A motion to return to open session was made by Trustee Millburn and seconded by Trustee Henderson. The motion carried by unanimous consent and the EXC returned to open session at 1:20 p.m.

Action Taken Regarding Matters Discussed in Closed Session. No action was taken regarding matters discussed in closed session.

Other Business. No other business was discussed.

Adjourn. The meeting was adjourned at 1:20 p.m. by motion.

Transcribed by Cathie Griffiths
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