

UTAH TRANSIT AUTHORITY  
**Right of Entry (ROE) Application**  
(As of November 19, 2015)

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**Checklist**

If **NO** General Application is required:

- Completed Right of Entry Application
- Application Fee \$1,000.00
- Plan & Profile
- Insurance Certificate & Endorsements
- Railroad Protective Liability Insurance (if applicable)

If General Application was submitted:

- Completed Right of Entry Application
  - Insurance Certificate & Endorsements
  - Railroad Protective Liability Insurance (if applicable)
  - UTA Approved Plan & Profile
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1. Name of Applicant: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Invoicing Address: \_\_\_\_\_  
Project Number: \_\_\_\_\_  
Applicant is a(n): \_\_\_\_\_ State: \_\_\_\_\_  
 Other Explain: \_\_\_\_\_  
Business Entity Number: \_\_\_\_\_

2. Name and title of person who will execute the ROE Agreement for the Applicant.  
\_\_\_\_\_

3. Contact person regarding preparation of the ROE Agreement.

Name and Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Office: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

4. Who has contracted this work to be done (Licensee)? \_\_\_\_\_

5. UTA Contract Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

6. Nature of work (check all that apply):  Utility -or-  Other

If Other, enter description: \_\_\_\_\_  
\_\_\_\_\_

- Crossing (perpendicular to Tracks)
- Encroachment (parallel to Tracks)
- Surface, Type: \_\_\_\_\_
- Overhead, Type: \_\_\_\_\_
- Underground, Type: \_\_\_\_\_

7. At what location will this work be done? (The Licensing party contracting the work should have this info)

Mile Post: \_\_\_\_\_ RR Line: \_\_\_\_\_ City: \_\_\_\_\_

Latitude: \_\_\_\_\_, Longitude: \_\_\_\_\_

**-Or-**

Detailed description of the location: \_\_\_\_\_

\_\_\_\_\_

8. When do you propose to begin work on UTA Property/Right-of-Way? \_\_\_\_\_

9. How long will work take to complete? \_\_\_\_\_

10. Estimated Cost of Construction: \_\_\_\_\_

11. Additional information pertinent to the work being done:

\_\_\_\_\_

\_\_\_\_\_

**Submit application and checklist items to:**

UTAH TRANSIT AUTHORITY  
Attn: Property Manager  
669 West 200 South  
Salt Lake City, Utah 84101

UTAH TRANSIT AUTHORITY  
Attn: Property Manager  
P.O. Box 30810  
Salt Lake City, Utah 84130-081