

# **BOARD EXECUTIVE RELATIONSHIP POLICIES**

- 3.1.1 Linkage among the Board, the Authority & its Personnel
- 3.2.1 Monitoring Policy Compliance
- 3.3.1 Review of Rates and Charges for Services
- 3.3.2 Procurement

## Board-Executive Relationship Policy No. 3.1.1

### Linkage Among the Board, the Authority, and its Personnel

The Board's sole official connection to the operational organization, its achievements, and conduct will be through the President/CEO or designee, except individual Board Members will have direct access to:

1. The General Counsel for information regarding legal matters pertaining to the Authority.
2. The Secretary for information regarding the Authority's corporate records.
3. The Treasurer for information regarding the financial condition of the Authority.
4. The Comptroller for information regarding the accounting, books, and financial records of the Authority.
5. The Internal Auditor for submission of written reports specifically requested by the Board or by a Board committee explicitly authorized to request evaluations, opinions and/or data.
6. Notwithstanding the foregoing, if any Officer of the Authority, as defined in Utah Code Annotated 17B-2a-810, is absent, the Officer may designate, in writing, on a temporary basis, another employee of the Authority to serve on his behalf and perform the duties and functions of the Officer specified in Utah Code Annotated §17B-2a-801 *et seq.* other corporate policy of the Authority.

Effective Date: May 28, 2003

Resolution Number: R463

### Change History

Date	Change Definition
05/07/14	Reviewed with no changes made by Stakeholder Relations Committee
05/21/14	Changes adopted by the Board of Trustees
04/22/15	Changes adopted by the Board of Trustees

## Board-Executive Relationship Policy No. 3.2.1

### **Monitoring Policy Compliance**

The Board of Trustees shall monitor the General Manager's compliance with policies established by the Board.

1. The Executive Committee shall establish a process to review and establish Monitoring Policy Compliance which shall be amended from time to time to account for newly-adopted policies. This Schedule will specify, for each policy with a monitoring component, to whom the report should be made and at what frequency.
2. The General Manager shall report information to the designated committee and at the frequency indicated on the Schedule.

Effective Date: October 22, 2003

Adopted by: R2003-10-06

### **Change History**

<b>Date</b>	<b>Change Definition</b>
8/13/14	Reviewed by Stakeholder Relations Committee
8/18/14	Reviewed by Exec. Committee
11/19/14	Approved by Board of Trustees

Board-Executive Relationship Policy No. 3.3.1

Review of Rates and Charges for Services

The Board authorizes the General Manager to initiate a review of rates and charges for services at his discretion, and to recommend adjustments for adoption by the Board of Trustees.

Effective Date: July 30, 2003

Adopted by R2003-07-01

## Board-Executive Relationship Policy No. 3.3.2

### Procurement

The Board of Trustees of the Utah Transit Authority authorizes and delegates to the General Manager responsibility to establish procurement policies and regulations for the Authority in compliance with the Board's Ends policy on procurement.

Effective Date: January 28, 2004

Adopted by R2004-01-11